



# **WATCH D.O.G.S**

## **ALLEN PARK ELEMENTARY**

### **GUIDELINES**

- Wear your Watch D.O.G.S t-shirt when volunteering.
  - Park in the back parking lot or on the parent pick up ramp.
  - Bring your driver's license to the front office and get a volunteer sticker. You must wear your volunteer sticker at all times.
  - Look for Watch D.O.G.S. binder on counter in office: Sign in and then look for events or activities for the day you are on campus and pick a classroom or area to volunteer.
  - Ask an office staff member for a map or directions to the classroom or area you will volunteer in.
  - If going to volunteer in a classroom or at PE, quietly approach the teacher for their volunteer needs.
  - If going to the café or media center, go to any adult and ask what needs to be done.
  - Use restrooms in the staff lounge. Please never use students' restrooms.
  - Always be with a teacher and a student(s). Never be alone with a student(s).
  - Please limit use of cell phones when interacting with students.
  - When your volunteering time is complete return to the front office, give an office staff member your yellow sticker, sign out in the Watch D.O.G.S binder and go on with your wonderful day!
  - Read emails during the school year inviting Watch D.O.G.S to school wide events like luncheons, awards' ceremonies, AR Celebrations, PE Field Days and PTA Walk-a-thon.
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- Be approachable – smile, talk and listen to the students.
  - Be smart – be polite and kind to students. Do not use profanity or share political or religious views.
  - Be alert – if a situation arises, please report to the teacher or to the office.
  - Be available – the goal is to be of service to the school, teachers and especially the students. You can volunteer for thirty minutes or the entire day.
  - Be a positive role model – students look up to you and want you to interact with you!

**THANKS FOR BEING DADS OF GREAT STUDENTS AT ALLEN PARK!**